#### REPORT OF THE TRUSTEES AND

#### **UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2020**

<u>FOR</u>

**FAIR ISLE BIRD OBSERVATORY TRUST (THE)** 

Momentum Taxation and Accountancy Ltd
Harelands Courtyard Offices
Moor Road
Melsonby
Richmond
North Yorkshire
DL10 5NY

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### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

#### Operate the Observatory as a profitable business

FIBOT will run the Observatory as a profitable, financially-viable business by accommodating birdwatchers, researchers and other guests to a current target of ca3000 bed-nights per April-October season. This will be achieved in a way that takes into consideration the objectives of FIBOT's other stakeholders and funders, such as the Fair Isle community, the National Trust for Scotland, Shetland Islands Council, Highlands & Islands Enterprise, Scottish Natural Heritage, Office of the Scottish Charity Regulator and the Scottish Government. When possible, FIBOT will seek grants and donations to support its scientific and other work.

#### Provide enjoyable holidays at an attractive price

The Observatory will provide an enjoyable and comfortable place to stay at an attractive price for serious birdwatchers, non-serious birdwatchers, researchers and also non-birdwatching visitors who, for example, want to enjoy the island scenery and its special way of life.

#### Encourage an interest in birds, other wildlife and outdoor activities

FIBOT will encourage as many people as possible to take an interest in birds, other wildlife and outdoor activities such as walking and photography.

#### Maintain close harmonious links with the islanders

FIBOT shall co-exist harmoniously with the island community by ensuring its guests behave appropriately, by FIBOT's participation in community activities, by making the Observatory available for island social events and through co-operation with the Fair Isle Community Association. FIBOT will support the Fair Isle economy wherever possible, helping to justify the operation of flight and ferry services, maintaining a successful shop/post office and promoting island products to visitors.

#### Scientific research

FIBOT shall help advance scientific knowledge of bird migration, sea-bird populations, cetaceans and other topics by collecting data and providing discounted accommodation and facilities for researchers at the observatory. Where appropriate, FIBOT will directly fund specific ornithological studies, including analyses exploiting the FIBOT database of daily bird sightings. FIBOT will encourage and participate in ornithological studies involving other observatories across the world.

#### **Encourage young ornithologists**

FIBOT will provide funding and discounted accommodation to encourage young ornithologists to stay at the observatory in order to develop their knowledge and experience of ornithology.

#### **Environmental and habitat protection**

FIBOT will enhance the environment of Fair Isle by appropriate planting of vegetation and crops to provide food and shelter for migrating birds including maintaining wetland areas. FIBOT shall also actively support the work of the Fair Isle Marine Environment & Tourism Initiative (FIMETI).

The Statement of Financial Activities for the year is set out on page 7. The principal activity of the company continues to be the provision and operation of a Bird Observatory on Fair Isle to undertake ornithological research and provide leisure opportunities with particular reference to the study of breeding and migrating birds at the Fair Isle.

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2020

#### **ACHIEVEMENT AND PERFORMANCE**

#### Internal and external factors

On the 10th of March 2019 the property held in the financial statements was completely destroyed in a fire. The Trustees have made a claim on their comprehensive insurance and are making progress with funding a rebuild.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number** 

SC097207 (Scotland)

#### **Registered Charity number**

SCO11160

#### Registered office

Anderson Strathern 1 Rutland Court Edinburgh EH3 8EY

#### **Trustees**

P M Ellis

F Mitchell (resigned 6/6/2020)

J D Okill (Vice-Chair)

Dr J M Reid

RM Wood (Finance Director)

A Bennett

D Barr (Chair)

M R Bolton

I Cowgill

1 J Andrews

K Whiteside (resigned 1/3/2021)

K Hall

P V Harvey

#### **Company Secretary**

AS Company Services Limited

#### Independent Examiner

Peter Cartwright

Association of Certified Chartered Accountants

Momentum Taxation and Accountancy Ltd

Harelands Courtyard Offices

Moor Road

Melsonby

Richmond

North Yorkshire

**DL105NY** 

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2020

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Bankers** 

Bank Of Scotland 38 St Andrew Square Edinburgh EH2 2YS

Approved by order of the board of trustees on 30/6/2021 and signed on its behalf by:

R M Wood (Finance Director) - Trustee

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FAIR ISLE BIRD OBSERVATORY TRUST (THE)

I report on the accounts for the year ended 31 October 2020 set out on pages five to thirteen.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006
   Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

and Monethern Taxahan and Accountancy

Peter Cartwright

**Association of Certified Chartered Accountants** 

Momentum Taxation and Accountancy Ltd

**Harelands Courtyard Offices** 

Moor Road

Melsonby

Richmond

North Yorkshire

DL10 5NY

Data 28/7/21

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 OCTOBER 2020

				2020	2019
•		Unrestricted	Restricted	Total	Total
		fund	fund	funds	funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM				222 744	62.422
Donations and legacies		232,711	-	232,711	62,132
Other trading activities	2	1,539	-	1,539	7,702
Other income		450,000		450,000	150,000
Total		684,250	-	684,250	219,834
EXPENDITURE ON					57.050
Raising funds		67,405	-	67,405	67,368
Other		37,385		37,385	424,192
Total		104,790	-	104,790	491,560
NET INCOME/(EXPENDITURE)		579,460	<del></del>	579,460	(271,726)
RECONCILIATION OF FUNDS					
Total funds brought forward		(29,786)	-	(29,786)	241,940
		<del></del>		<del></del>	<u> </u>
TOTAL FUNDS CARRIED FORWARD		549,674		549,674	(29,786)

The notes form part of these financial statements

#### BALANCE SHEET 31 OCTOBER 2020

		Unrestricted fund	Restricted fund	2020 Total funds	2019 Total funds
FIVED ACCETS	Notes	£	£	£	£
FIXED ASSETS Tangible assets	6	448,050	-	448,050	62,290
CURRENT ASSETS					
Stocks	7	2,250	-	2,250	1,867
Debtors	8	7,273	-	7,273	10,037
Prepayments and accrued income		5,214	-	5,214	11,164
Cash at bank		332,623		332,623	73,004
		347,360	<u>.</u>	347,360	96,072
CREDITORS Amounts falling due within one year	9	(245,736)	-	(245,736)	(188,148)
NET CURRENT ASSETS/(LIABILITIES)		101,624	<u>-</u>	101,624	(92,076)
TOTAL ASSETS LESS CURRENT LIABILITIES		549,674	-	549,674	(29,786)
NET ASSETS/(LIABILITIES)		549,674	-	549,674	(29,786)
FUNDS Unrestricted funds	11			549,674	(29,786)
TOTAL FUNDS				549,674	(29,786)

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

### BALANCE SHEET - continued 31 OCTOBER 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ......30/20/2007..... and were signed on its behalf by:

R M Wood (Finance Director) - Trustee

The notes form part of these financial statements

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2020

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property

- 2% on cost

Plant and machinery

- 15% on reducing balance

Motor vehicles

- 25% on reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

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### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2020

2.	OTHER TRADING ACTIVITIES	2020 £	2019 £
	Shop income	192	304
	Hostel income	1,347	7,398
		1,539	7,702
	M.		
3.	NET INCOME/(EXPENDITURE)		÷
	Net income/(expenditure) is stated after charging/(crediting):		
		2020	2019
		£	£
	Depreciation - owned assets	1,647	2,104
	Deficit on disposal of fixed assets		310,166

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 October 2020 nor for the year ended 31 October 2019.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 October 2020 nor for the year ended 31 October 2019.

#### 5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Observatory staff	5	9
•	News Control of the C	====

No employees received emoluments in excess of £60,000.

#### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2020

6.	TANGIBLE FIXED ASSETS				
		Freehold	Plant and	Motor	Tetals
		property	machinery	vehicles £	Totals £
		£	£	£	L
	COST	E4 167	4,522	16,526	75,215
	At 1 November 2019 Additions	54,167 387,407	4,322	10,320	387,407
	Additions	367,407			
	At 31 October 2020	441,574	4,522	16,526 	462,622
	DEPRECIATION				
	At 1 November 2019	-	678	12,247	12,925
	Charge for year	-	577	1,070	1,647
	At 31 October 2020	-	1,255	13,317	14,572
	NET BOOK WALLIE			<del></del>	
	NET BOOK VALUE At 31 October 2020	441,574	3,267	3,209	448,050
	At 31 October 2020				
	At 31 October 2019	54,167 ————	3,844	4,279	62,290
7.	STOCKS				
				2020	2019
				£	£
	Stocks			2,250 ——	1,867 ———
8.	DEBTORS				
				2020	2019
				£	£
	Amounts falling due within one year:				0.50
	Trade debtors			-	850 2.464
	Prepayments			550	2,464 ———
				550	3,314
	Amounts falling due after more than one year:				
	Other debtors			6,723	6,723
	Aggregate amounts			7,273	10,037

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2020

9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			2010
			2020 £	2019 £
	Bank loans and overdrafts (see note 10)		50,000	
	Trade creditors		9,369	22,776
	VAT		758	3,703
	Other creditors		184,169	159,169
	Accrued expenses		1,440	2,500
			245,736	188,148
10.	LOANS			
	An analysis of the maturity of loans is given below:			
			2020	2019
			£	£
	Amounts falling due within one year on demand:		F0 000	
	Bank loans		50,000	
11.	MOVEMENT IN FUNDS		Blot	
		At	Net movement	At
		1/11/19	in funds	31/10/20
		£	£	£
	Unrestricted funds			
	General fund	(29,786)	579,460	549,674
	TOTAL FUNDS	(29,786)	579,460	549,674
	Net movement in funds, included in the above are as follows:			
		Incoming	Resources	Movement
		resources	expended	in funds
		£	£	£
	Unrestricted funds General fund	684,250	(104,790)	579,460
	General fund	<del>007</del> ,230	(10.1,700)	2.0,.00
	TOTAL FUNDS	684,250	(104,790)	579,460
	IO IME FUNDS		====	====

#### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2020

MOVEMENT IN FUNDS - continued	
Comparatives for movement in funds	
	Net At movement At 1/11/18 in funds 31/10,
	£ £ £
Unrestricted funds General fund	241,940 (271,726) (29,7
TOTAL FUNDS	241,940 (271,726) (29,7
Comparative net movement in funds, incl	luded in the above are as follows:
	Incoming Resources Movem resources expended in fun £ £ £
Unrestricted funds General fund	219,834 (491,560) (271,7
TOTAL FUNDS	219,834 (491,560) (271,7
A current year 12 months and prior year	12 months combined position is as follows:
A current year 12 months and prior year	<del></del>
A current year 12 months and prior year  Unrestricted funds General fund	12 months combined position is as follows:  Net  At movement At 1/11/18 in funds 31/10
Unrestricted funds	12 months combined position is as follows:  Net  At movement At 1/11/18 in funds 31/10  £ £ £
Unrestricted funds General fund TOTAL FUNDS	12 months combined position is as follows:  Net  At movement At 1/11/18 in funds 31/10 £ £ £  241,940 307,734 549,6
Unrestricted funds General fund  TOTAL FUNDS  A current year 12 months and prior year	12 months combined position is as follows:  Net  At movement At 1/11/18 in funds 31/10  £ £ £  241,940 307,734 549,6  241,940 307,734 549,6

**TOTAL FUNDS** 

904,084

307,734

(596,350)

#### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 OCTOBER 2020

#### 12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 October 2020.

#### 13. ULTIMATE CONTROLLING PARTY

The company is under the control of the Trustees.

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# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 OCTOBER 2020

	2020 £	2019 £
NCOME AND ENDOWMENTS		
Donations and legacies		
Donations	214,839	37,138
Grants	9,023	18,681 6,313
Subscriptions	8,849	
	232,711	62,132
Other trading activities	192	304
Shop income Hostel income	1,347	7,398
nostei income		
	1,539	7,702
Other income	450,000	150,000
Insurance advance	450,000	150,000
Total incoming resources	684,250	219,834
EXPENDITURE		
Other trading activities	12 017	22 71
Purchases	13,812 53,593	32,715 34,653
Wages		
	67,405	67,368
Support costs		
Management	23,102	83,56
Establishment expenses  Marketing and sales	572	63,36-
Administration expenses	6,585	16,99
Plant and machinery	577	678
Motor vehicles	1,070	1,420
Loss on sale of tangible fixed assets		310,16
	31,906	412,83
Governance costs		
Accountancy and legal fees	5,479 ————	11,36
Total resources expended	104,790	491,56

This page does not form part of the statutory financial statements